

Vernon Festival of the Arts

2019 Booth Application

August 31-September 1, 2019

Contact Name:

Organization Name:

Mailing Address:

City, State Zip:

Phone:

Email:

- Food Crafts Promotion Informational
 Children's Activity Other

Indicate the size and number of booth spaces needed and if electricity/water will be used by checking the appropriate box:

- 10' x 12'.....\$25 w/Electric.....\$40 W/Water.....\$50 Both.....\$60
 10' x 24'.....\$40 w/Electric.....\$70 W/Water.....\$80 Both.....\$105

If "Electric" is checked, AMPS required:

Food Vendors: Please list ALL food & drinks that you will be selling:

Organization Status: Profit Non-Profit

Organization: Civic Church Business Individual

Charitable School

Booth Set-up: Free Standing Trailer

Booth Rental Refund Policy: Money will be refunded if we are notified within 30 days of the event. Otherwise, every effort will be made to re-rent your booth space. If we are successful, your money will be refunded.

59th ANNUAL VERNON Festival of the Arts 2019

Rules

The festival is sponsored by the Friends of Historic Vernon and staffed by volunteers that want to make your stay with us as convenient as possible. Please abide by the following rules during your stay.

- 1. Report to the registration booth to check in immediately upon your arrival and before you begin set-up.**
- 2. The town does not supply tables, chairs, coverings, extension cords, etc. nor do they help with the setup of any booth.**
- 3. The total length of your trailer, including the tongue, cannot exceed the size of the booth you rent. If the complete trailer length exceeds the size booth you rented, you will be charged for an additional booth space.**
- 4. Each vendor will receive two (2) parking passes. Your pass must be visible on the windshield of your vehicle or it can be towed away at your expense. Additional parking passes are not available due to limited parking areas.**
- 5. No pets of any kind are allowed on festival grounds at any time for sanitary reasons.**
- 6. Disposing of grease with wastewater is prohibited.**
- 7. The following items are not allowed to be sold: foul smelling novelties, items that can be used as drug paraphernalia, knives that are considered illegal (spring loaded, double edged, excessive length, etc.). The selling of these items will result in the immediate dismantle of your booth without a refund of any kind and may result in arrest.**
- 8. All booth spaces are available on a first come, first serve basis. In order to reserve a booth space(s), the full amount of the booth fee must accompany a completed application. No Exceptions.**
- 9. No political booths will be allowed at the festival.**

10. No exotic animal booths will be allowed at the festival.
11. There will be a charge of \$40 on any returned checks.
12. There will not be any refunds after August 10th for any reason including weather conditions. Absolutely no exceptions will be made.
13. The Friends of Historic Vernon and the Town of Vernon are not responsible for any duplication in the type of food or craft items which might be sold in the different booths. However, if you have not listed a food item, you will not be allowed to sell that item.
14. No vehicles are allowed on the closed streets during festival hours. Set up or break down during festival hours can continue by carrying your projects in and out to the parking area. Set up will not be allowed to start before 3:00 PM on Friday.
15. The Friends of Historic Vernon and the Town of Vernon will not be held responsible for any of your lost or stolen property.
16. The Friends of Historic Vernon and the Town of Vernon will not be held responsible for any damage done to your property.
17. The Friends of Historic Vernon reserve the right to refuse service to any one at any time.

I agree that I have read, understand and will abide by these rules and I further understand that failure to comply with these rules will result in immediate booth dismantle without any kind of refund.

Vendor Signature

Date

Festival Hours:

August 31, 2019: 10:00 AM to 8:00 PM

Food Vendors must remain open until 8:00 PM on Saturday

Sunday, September 1st, 2019: 10:00 AM to 4:00 PM

59th Annual Vernon Labor Day

“Festival of the Arts” 2019

Dear Booth Operator:

The Vernon Labor Day festival will be a different type of festival this year. We will be focusing on connecting the community with artists and craftspeople. As in previous years there will be food and entertainment for the entire family. We are looking forward to seeing you in September.

This letter contains a 2 step Booth Application Form for the 2019 Vernon Labor Day Festival of the Arts. Please note booth rental fees are listed on the application. Available booth spaces are 10' x 12', and 10' x 24'.

The festival this year begins on Saturday and will run through 4 PM on Sunday.

Official Booth Days and Schedules are:

Friday night:	Booth Set-up	5:00 PM to 8:00 PM
Saturday morning:	Booth Set-up	7:00 AM to 9:30 AM
Saturday:	Booths open to public	10:00 AM to 8:00 PM
Saturday:	Food booths open to the public	10:00 AM to 8:00 PM
Sunday:	Booths open to public	10:00 AM to 4:00 PM

Here are some simple tips to help us help you:

1. Print and fully complete the application and return promptly.
2. Include all applicable contact information
3. Please indicate if your booth is a trailer so we can schedule your setup time properly.
4. If you are a food booth, please read the Jennings County Health Department requirements and rules carefully.
5. Read all booth rules and sign Rules page as shown. Failure to do so will invalidate your application.
6. Include your full payment with your application.

We look forward to working with you.

Sincerely,
Friends of Historic Vernon
Festival Committee

Contact Information:

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